

Waddington Parish Council

Clerk: Mrs Natalie Cox
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Meeting of Waddington Parish Council
The Village Club – on November 13th, 2017

1. Apologies for absence

Present: Coun Doug Parker, Coun Liz Haworth, Coun John Hilton, Coun Gil Fisher,

Apologies: Coun Roy Edmondson, Coun Paul Elms, Coun Bridget Hilton

In attendance: Natalie Cox (Clerk to the Parish Council), Mr Neil Dunn, Mr Luke Conti and Mr Don Conti (Waddington Football Club)

2. Minutes of the last meeting to be approved and signed

The minutes of the last meeting were approved and signed by the Chairman Coun Doug Parker.

3. Waddington Football Club Update

Mr Conti updated members of the parish council regarding the funds that are needed to pay for the drainage scheme on the sports field. The football club is affiliated to the West Riding County Football Association. A full pitch report has been undertaken and the need for drainage was highlighted as urgent. Two quotes for the work have been obtained from Danvic and Philip Dixon Contractors Ltd.

The club has been in contact with RVBC and a grant application will be submitted in due course; a further application has been submitted via the Football Foundation. The Bowland Trust, the Craven Trust and the Lottery's Awards for All are also to be considered. Clitheroe Wolves have approached the club with a view to using the pitches in the future.

The club plans to undertake a number of fund-raising events and already has some money in the bank, part of which can be used towards the project. The Parish Council reiterated that it currently has allocated £6,500 towards the project.

Once the project has been completed there will be an annual maintenance cost of £2,000 for up to five years. It is planned that once the project is underway 200 tonnes of soil will need to be removed; the suggestion is to move this to the bottom of the site and grass it over; the culvert will also need clearing. However, the club believes that once the work has been completed it will enable many future generations to make use of the field.

The aim is to start the work in early summer 2019.

To raise awareness about the club's aim it was suggested that a letter be sent to residents. The football club also asked for a letter of support from the parish council in relation to the scheme.

Decision: It was agreed that Waddington Parish Council would write a letter of support.

Decision: DP to submit an application to the Lancashire Environment Fund.

4. Borough Council / County Council update

No representatives present.

5. Matters arising from the last meeting (not covered elsewhere on the agenda)

5.1 RoSPA report

There is some confusion regarding the report as some remedial work had been carried out prior to the annual visit.

Decision: LH to contact Vullnet to ask their opinion about the report.

Decision: NC to contact RoSPA once Vullnet have responded.

5.2 Parish Plan/Questionnaire

GF reported that Bolton-by-Bowland residents have voted against adopting the Parish Plan which has been put together. She also reported that the "Countryfile" programme on 12/11 had focused on Parish Plans.

Decision: It was agreed that comments on the pro forma put together by JH and circulated to councillors be submitted to NC by 24/11/17; following that deadline DP and NC will meet JH to look in detail at the questionnaire.

5.3 Playing field bench update

LH reported that the bench has been repaired and is ready to be installed.

Action: LH, GF and JH to liaise.

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5.4 Additional bank accounts for Parish Council

NC had made some inquiries via the NatWest. There are some options available to the Parish Council such as opening a second bank account or savings account; however it may be possible to transfer the money directly to the football club removing the need to set up an additional account

Decision: It was agreed to put the matter on hold for the immediate future and wait to hear back from the Waddington Football Club.

6. Village maintenance / Allotments

6.1 Allotment site meeting

It was noted that there will be a further site inspection of the allotments on Saturday, December 2nd at 9.30am to which all allotment holders will be invited.

6.1 Lancashire Best Kept Village Competition: Results

After enjoying success over the past few years, Waddington was not been placed in the top 10 in any category in which it was entered for the 2017 competition. It was agreed to wait for the Judges' report to come through before deciding how to proceed in 2018 and how best to encourage community participation and support.

7. SPiD

JH reported that there was nothing new to report regarding the speeds which have been recorded.

Decision: It was agreed to only update the website if there are any changes to report.

8. Accounts

8.1 Expenditure and income updated from 12/9/17 to 24/17

<u>Expenditure (items over £100)</u>	Clerk's salary	£310.20
<u>Income (items over £100)</u>	Reimbursement from RVBC	£324.99
<u>Balance:</u>		£16,030.76

8.2 Precept

Decision: It was agreed to hold the precept level to that of 2016/17 at £13,500

8.3 Future items of planned expenditure

DP noted that the village railings will need to be painted in due course.

NB For more details about the parish council accounts, please contact the clerk.

9. Correspondence (items for information only unless otherwise stated)

9.1 RVBC

9.1.1 Planning & Development Committee agenda for 26/10/17 – for information

9.1.2 Parish Council Liaison Committee

DP had attended on behalf of Waddington Parish Council. He gave a verbal report of the meeting which had included information from the Ribble Valley Dementia Action Alliance and the Little Green Bus.

Decision: In light of the meeting it was agreed to send donations of £100 each to the Ribble Valley Dementia Action Alliance and the Little Green Bus and a donation of £25 in lieu of the poppy wreath to the Royal British Legion.

9.1.3 Highways reporting – follow-up

A letter had been sent to LCC from RVBC expressing concerns from parish clerks who were experiencing difficulties regarding following up matters reported to the highways department. In a response to RVBC Christine Entwistle, the Senior District Lead Officer, said there had been some issues between the "Report It" tool and the LCC's core systems which should be resolved within the next two months.

9.1.4 Veterans' Day 5/12/17 – for information

9.2 LCC

9.2.1 TPO Clitheroe Road, West Bradford

It was noted that this had been revoked.

9.2.2 Volunteer Today campaign

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9.3 LALC
9.3.1 Ribble Valley Area Committee on 28/11/17

10. AOB
10.1 Christmas Tree

GF has been in contact with Chatburn Parish Council to find out where they source their tree, but it is provided by Castle Cement. GF then contacted the new owners of Dove Syke who are keen to help out; GF is to visit the nursery, choose a tree and ask for it to be installed as usual by December 1st. NC to provide the price of last year's tree.

10.2 Poppies for lamp posts

GF and LH had seen large poppies adorning lampposts in various villages in the week leading up to Remembrance Sunday. It was noted that Grindleton Parish Council have these poppies.

Action: NC to obtain the name of a supplier and in due course a quote.

10.3 Terms of Reference

Chris Mellalieu had contacted the Parish Council and asked for copies of documents which define the council's terms of reference; including its scope and remit.

Waddington Parish Council is a member of the Lancashire Association of Local Councils and also the National Association of Local Councils and as a result operates within the guidelines they provide.

Decision: It was decided that an appropriate response should be sent directly to Ms Mellalieu.

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.